



Government of Pakistan
Ministry of Energy (Petroleum Division)
Geological Survey of Pakistan

SITUATIONS VACANT

Applications are invited from suitable candidates to fill the following regular posts in the Geological Survey of Pakistan: -

S. No.	Name of Post with BPS	No. of posts	Qualification & experience required	Domicile	Age limit
1.	Assistant (BPS-15)	05	i. Graduate. ii. 06 week Basic IT Training Course (including MS Office) conducted by NITB	Punjab (Merit) 03 Sindh (R) (Merit) 01 Sindh (U) (Merit) 01	18-28 years
2.	Stenotypist (BPS-14)	07	i) Intermediate. ii) A minimum speed of 80/40 wpm in shorthand/ typing respectively. iii) Must be Computer literate.	Punjab (Merit) 03 Sindh (R) Merit 01 Sindh (R)(Women) 01 KPK (women) 01 Balochistan (Merit) 01	18-25 years
3.	Surveyor (BPS-11)	03	Three years Diploma in Civil Engineering/ Surveying from a recognized institute.	Punjab (Women) 01 Sindh (R) (Merit) 01 KPK (Merit) 01	18-25 years
4.	Field Assistant (BPS-14)	02	Degree in Geology	Punjab (Women) 01 Sindh (U) (Merit) 01	18-25 years
5.	Photographer (BPS-13)	01	i) Matriculation. ii) Five years experience of photography, printing, enlarging, document printing, microphotography and operation of movie projectors.	Punjab (Merit) 01	18-25 years
6.	Librarian (BPS-9)	01	i) Diploma in Library science from a recognized institution. ii) Two years practical experience in an organized Library. Relaxable in case of candidates having degree in Library science	Punjab (Merit) 01	18-25 years
7.	Accounts Assistant (BPS-9)	20	I.Com with two years experience in Accounts and Budget works or Matriculation with five year experience in accounts and Budget works in a Government / Semi Government Organization.	Merit (All Pakistan) 02 Punjab (Merit) 09 Punjab (Woman) 01 Sindh (R) (Merit) 02 Sindh (U) (Merit) 02 KPK (Merit) 02 Balochistan (Merit) 01 FATA (Merit) 01	18-25 years
8.	U.D.C (BPS-11)	04	i) Intermediate. ii) 03 week Basic IT Training Course (including MS Office) conducted by NITB	Merit (all Pakistan) 01 Punjab (Merit) 02 FATA 01	18-25 years
9.	L.D.C. (BPS-9)	07	i) Matric. ii) A minimum typing speed of 30 w.p.m. iii) 03 week Basic IT Training Course (including MS Office) conducted by NITB	Punjab (Merit) 04 Sindh (R)(Women) 01 KPK (Merit) 01 FATA 01	18-25 years
10.	Laboratory Assistant (BPS-7)	02	Intermediate in Science with Chemistry.	Punjab (Merit) 01 Punjab (Minorities) 01	18-25 years
11.	Geologic Illustrator Grade-II (BPS-6)	02	i. Matriculation. ii. 02 years experience in drawing work, relaxable in case of candidates possessing diploma in Draftsmanship.	Punjab (Merit) 01 Sindh (R) (Merit) 01	18-25 years
12.	Draftsmen Grade-II (BPS-6)	03	i) Matriculation. ii) 02 years experience in drawing work, relaxable in case of candidates possessing diploma in Draftsmanship	Merit (All Pakistan) 01 Punjab (Merit) 01 Sindh (U) (Merit) 01	18-25 years
13.	Drilling Assistant Grade-II (BPS-7)	10	i) Matriculation with Science. ii) Sound Physique and capability of doing hard manual labour.	Merit (All Pakistan) 01 Punjab (Merit) 03 Punjab (Women) 02	18-25 years

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				Sindh (R)(Women) 01 KPK (Merit) 01 KPK (Women) 01 Balochistan(Women) 01	
14.	Museum Attendant (BPS- 6)	01	i) Matriculation with science. ii) Ability to type at 25 wpm.	Punjab (Merit) 01	18-25 years
15.	Vehicle Mechanic (BPS-3)	01	Three years practical experience in Auto repairs and overhauling of petrol engines with knowledge of wear limits and replacement standards for parts.	Punjab (Women) 01	18-25 years
16.	Fitter Mate (BPS-3)	07	Ability to read and write English and to identify various tools and major parts of vehicles and other equipment	Merit (All Pakistan) 01 Punjab (Merit) 03 Punjab (Women) 01 Sindh (U) (Merit) 01 KPK (Merit) 01	18-25 years
17.	Cushion Maker and Upholster (BPS-3)	01	Three years experience in the trade.	Punjab (Merit) 01	18-25 years
18.	Store Helper (BPS-3)	01	Matriculation.	KPK (Merit) 01	18-25 years
19.	Section Cutter (BPS-2)	03	i) Ability to read and write English. ii) Experience/ aptitude in rock cutting and section making.	Balochistan 02 Karachi 01	18-25 years
20.	Khalasi (BPS-1)	01	Primary Pass	Balochistan 01	18-25 years
21.	Bearer (BPS-1)	02	Primary Pass	Balochistan 02	18-25 years
22.	Cleaner (BPS-1)	09	Primary pass with LTV driving license.	Balochistan 01 Punjab 02 Sindh 03 Islamabad (ICT) 02 KPK 01	18-25 years
23.	Chowkidar (BPS-1)	06	Primary Pass	Balochistan 05 Islamabad (ICT) 01	18-25 years
24.	Naib Qasid (BPS-1)	22	Primary Pass	Balochistan 05 Sindh 05 Punjab 04 AJK 02 KPK 06	18-25 years
25.	Mali (BPS-1)	01	Primary Pass	Islamabad (ICT) 01	18-25 years
26.	Sweeper (BPS-1)	01	Primary Pass	Balochistan 01	18-25 years

HOW TO APPLY

- ☛ The candidates who fulfill the above mentioned conditions against the posts may send their particulars on enclosed form, which must reach to the undersigned with in fifteen (15) days of the publication of the advertisement.
- ☛ Post applied for must be mentioned clearly on the top right corner of envelop.
- ☛ Incomplete application forms, unsigned or received after due date will not be entertained.
- ☛ Application form can be downloaded from GSP's website www.gsp.gov.pk

TERMS AND CONDITIONS

1. The Government servants should apply through proper channel or submit the NOC from concerned department along with application.
2. All the Candidates applying for the above-mentioned post(s) shall be entitled to an upper age relaxation of five years in the maximum age limit given above as per Establishment Divisions' SRO 586(1)/99, dated 18-05-1999, and F.9/2/91-R.5, dated 28-11-2000. This relaxation shall be over and above any other relaxation in age limit, if admissible under the rules
3. Relaxation in upper age limit will be admissible for 03 years as per rules to candidates belonging to Sindh (R), Balochistan Scheduled Castes, Buddhist Community, Recognized tribes of Tribal Areas, Azad Kashmir and Northern Areas.
4. 2% posts are reserved for disabled candidates subject to production of disability certificate issued from concerned authority.
5. The candidates will have to produce original educational certificates/ documents at the time of test/ interview (Copies of certificates need not be attached with application forms).
6. Only sort listed candidates on the basis of eligibility/ suitability will be called for test/interview.
7. The Department reserves the right to increase/ decrease the number of posts, subject to their availability.

8. No TA/DA will be admissible for attending test/interview.
9. The selected candidates can be posted at GSP, Headquarters Office, Quetta.

DIRECTOR (HEADQUARTERS)
Geological Survey of Pakistan, P.O. Box No. 15, Saria Road, Quetta. Ph: 0819211021

APPLICATION FORM

Recent
photograph

Post applied for : _____ BPS: _____

Name: _____

Father's/ Husband's name _____

Date of Birth: _____ CNIC No: _____

Age (on closing date) _____ Years _____ Months _____ Days _____

Domicile (District) _____ Province _____

Postal Address: _____

Permanent Address: _____

Contact No. Office: _____ Res: _____ Mobile: _____

Gender: _____ Religion: _____

Email address: _____

Place of test/interview _____ Quetta, Karachi, Lahore, Islamabad & Peshawar

Qualification: _____

Certificate/Degree	Passing Year	Marks obtained/out of	Div/Grade	Board/University

Experience

S #	Name of office/ organization	Post	Experience			Main Duties
			From	To	Total period served	

Shorthand/Typing & Computer Literacy (where applicable) _____

Declaration: I hereby undertake that information provided by me is correct to the best of my knowledge. I am also aware that any false information will lead to disqualification of my candidature.

Date: _____

Signature of Applicant: _____